

Set-up and tear down

Gather a group of people willing to help with the following:

Friday: Setup the park with tables, chairs, pop-up tents, banners, trash cans, handicap area and assist other committees with set-up needs.

Saturday: Coordinate with the Fire Chief to have the fire trucks positioned to block Custard Junction and Pie festival Lane.

Sunday: Take down everything set-up Friday and load trailer.

Hourly wage of \$10.00, time sheets turned into Penny on Sunday for payment.

Name:

Phone:

Email:

Lead: Jerry Daniels

575-322-2140

jerrymarcor9@gmail.com

Helper:

Helper:

Helper:

Helper:

Helper:

Helper:

Helper:

Helper:

Helper:

Announcer

Provide sound system to make announcements throughout the day in the pavilion.

Friday: System set-up and used that night during the fund raiser.

Announcer to be paid \$100

Name:

Phone:

Email:

Lead: Ladd Roberts

575-740-0305

austinladdroberts@gmail.com

Pie making and baking

Organize a group of volunteers and decide what will be made and quantity.

Organize dates for making.

Thursday: Baking day.

Friday: Wrapping and arranging into trays to be put in pie sales trailer.

Saturday: early morning, move all pies to pie sales trailer.

Provide a list to Penny of items that will be need to be ordered.

Name:

Phone:

Email:

Lead: Kathy Knapp

575-418-7497

kathyknapp01@gmail.com

Helper: Marci Jones

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Photographer

Friday: Take photos at the Friday night fund raiser.

Saturday: Take photos of all events.

Photographer to be paid \$200

Name:

Phone:

Email:

Lead: Leticia Incremona

Pie sales

Friday: Make sure pie trailer is set-up and clean.

Saturday after the event: Make sure pie trailer is clean.

Organize volunteers to work in the pie trailer.

A cashier and a couple of handlers are needed throughout the day.

Provide a list to Penny of items that will be need to be ordered.

Name:

Phone:

Email:

Lead:

Helper:

Helper:

Helper:

Helper:

Helper:

Pi K Fun Run

Organize volunteers for set up of: time clock, people to record time, water, water haulers, radios, road monitors, white board, registration table, run bibs, metals, etc.

Friday: Have rope closures place at intersections along Pie Festival Lane to be closed on Saturday morning right before the race.

Saturday: Present winners in Pavilion on the winners stand with medals.

Provide a list to Penny of items that will be need to be ordered.

Name:

Phone:

Email:

Lead:

Helper:

Helper:

Helper:

Helper:

Helper:

Helper:

Kids games

Organize volunteers to help.

Decide which games will be played.

Friday: Have sand hill dug and treasures buried and covered with tarp. Set-up area and hang banner.

Tickets will be sold at concession stand.

Saturday: Run games and present winners in Pavilion with ribbons.

Provide a list to Penny of items that will be need to be ordered.

Name:

Phone:

Email:

Lead: Justin & Jenny Carroll

575-772-2686

jenmichele@icloud.com

Helper:

Helper:

Helper:

Helper:

Pie eating contest

Organize volunteers to help.

Plan what pies and many will be made. Determine how many tickets will be sold (kids and adults)

Friday: Set-up tables

Tickets will be sold at concession stand.

Saturday: Run contest and present winners in Pavilion with ribbons.

Provide a list to Penny of items that will be need to be ordered.

Name:

Phone:

Email:

Lead: Nita

575-772-2651 (home)

Helper:

Helper:

Helper:

Helper:

Helper:

Helper:

Pie baking contest

Organize volunteers and judges to help.

Early Saturday: Set-up tables, chairs, banner, etc. in Fire Station

Saturday: Run contest and present winners in Pavilion with awards.

Provide a list to Penny of items that will be need to be ordered.

Name:

Phone:

Email:

Lead: Jewel Star 707-806-6083 (txt only) jewelstar8@gmail.com

Helper: Lorraine Moon _____

Helper: Moon _____

Helper: Wanita Thompson _____

Helper: Dave _____

Helper: Susan _____

Helper: _____

Helper: _____

Helper: _____

Entertainment committee

Schedule entertainment for:

Friday night: Locals encouraged to gather to play during the fund raiser.

Saturday: In the pavilion between announcements, possibly one group for the morning and two for the afternoon.

Provide a list to Penny of names of groups, how many in the group.

Each person will be paid \$50.00

Name:

Phone:

Email:

Lead: Ladd Roberts 575-740-0305 austinladdroberts@gmail.com

Helper: _____

Helper: _____

Helper: _____

Horned Toad race

Friday: Mark area on basketball court and place container ready for the toads.

Saturday: Run contest and present winners in Pavilion with awards.

Provide a list to Penny of items that will be needed.

Name:

Phone:

Email:

Lead: Karen Bingham

575-772-2624

pietownkaren@gilanet.com

Helper: Don Lincoln

Helper:

Helper:

Helper:

Raffle table

Organize volunteers to help.

Solicit and gather items for raffle.

Friday: Set-up table with raffle items.

Saturday: Work table with ticket sales. Announce winners at 4:00 pm at the Pavilion.

Name:

Phone:

Email:

Lead:

Helper:

Helper:

Helper:

Helper:

Trash

Organize volunteers to help.

Early Saturday: Make sure trash cans are set-up with extra bags in the bottom of each can.

Saturday: Monitor cans and remove full bags, place them in the dumpster and keep toilet paper filled at the portable toilets.

Name:

Phone:

Email:

Lead: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Traffic control

Work with State Police to obtain DOT right-a-way.

Work with County to provide Sheriff or Deputy presence around the festival area and on highways.

Name:

Phone:

Email:

Lead: Denny Burke 916-217-3274 dbpi@me.com

Vendors

Organize volunteers to help.

Friday: Section off "Another Mans' Treasure" area in Jackson Park. Assist Vendors with locating their area.

Early Saturday: Assist Vendors with locating their area.

Name:

Phone:

Email:

Lead: Martin Treat

602-321-9514

martin@pietowndesigns.com

Helper: Marci Jones

Helper: _____

Shuttle service

Saturday: Organize volunteers with side-by-sides to shuttle handicap individuals from parking area to events and back to vehicles.

Name:

Phone:

Email:

Lead: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Helper: _____

Horseshoes

Organize volunteers to help.

Friday: Set-up equipment.

Saturday: Run tournament.

Name:

Phone:

Email:

Lead:

Helper:

Helper:

Helper:

Helper:

Corn hole

Organize volunteers to help.

Friday: Set-up equipment.

Saturday: Run tournament.

Name:

Phone:

Email:

Lead:

Helper:

Sarah Chavez to build 3 sets of corn hole boards

Helper:

Helper:

Helper:

Portable toilets and hand washing stations

Friday: Set-up equipment.
Early Saturday: Freshen up.
Midday Saturday: Pump if needed.

Name:

Phone:

Email:

Lead: Stool Bus

575-772-2718

stoolmaster@stoolbus.com

Helper:

Helper:

Helper:

PTRS

Coordinate with county to mow park and Another Mans' Treasure area.
Have dumpster placed in Trash yard (this has always been a donation in the past).

Name:

Phone:

Email:

Lead:

Helper:

Helper:

Helper:

Helper:

Concession stand

Clean and organize concession stand.

Friday: Set-up equipment.

Saturday: Sell tickets for events and merchandise.

Name:

Phone:

Email:

Lead: Martin & Joyce Treat

602-321-9514

martin@pietowndesigns.com

Helper: _____

Helper: _____

Helper: _____